

Under the provisions of law any person* aggrieved by any assessment desiring to appeal shall file a statement, in writing, with the Board of Assessment Appeals. One form per parcel is required. Each statement shall designate the assessment value appealed and the address to which the Board shall mail notice of when and where to appear for a hearing. No appeal shall be heard by the board unless appellant shall first have filed the appeal form, fee, and required documents, as set forth by law. Appraisals and copies must be submitted 10 days prior to hearing date. Annual appeals must be filed by **September 1**. Rules & Regulations can be seen at www.ccpa.net

(*) Includes taxing districts

Record Owner(s) Name _____

Mailing Address _____

Site Location of Property Subject of Appeal: _____

Number

Street

Borough/Township

Assessors Tax Map Identification #: _____

There is erected on said property: _____

Size of building(s)/Improvement(s) _____

Size of Lot(s) _____

Part of the ground not covered by the present building(s)/improvement(s) _____

is/are used for _____

Property is now and since _____ has been used continuously and exclusively for the following purpose(s): _____

Reason for Request: _____

No Rent, Revenue or Income is or will be derived therefrom

Except: _____

Certificate of Appeal

I/we hereby declare my/our intention to appeal from the assessed valuation of the property described above and do hereby verify that the statements made in this appeal are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4504, relating to unsworn falsification to authorities.

Signed: _____

Date: _____

Phone #: (Home) _____

Owner(s) of Record

(Day/Office) _____

All Notices of these proceedings shall be mailed to:

Name: _____

Office Use Only

Address: _____

Fee _____
