

Local Mitigation Plan Review Tool

Cover Page

The Local Mitigation Plan Review Tool (PRT) demonstrates how the local mitigation plan meets **the regulation in 44 CFR § 201.6** and offers states and FEMA Mitigation Planners an opportunity to provide feedback to the local governments, including special districts.

1. The Multi-Jurisdictional Summary Sheet is a worksheet that is used to document how each jurisdiction met the requirements of the plan elements (Planning Process; Risk Assessment; Mitigation Strategy; Plan Maintenance; Plan Update; and Plan Adoption).
2. The Plan Review Checklist summarizes FEMA's evaluation of whether the plan has addressed all requirements.

For greater clarification of the elements in the Plan Review Checklist, please see Section 4 of this guide. Definitions of the terms and phrases used in the PRT can be found in Appendix E of this guide.

Plan Information	
Jurisdiction(s)	Cumberland County, PA
Title of Plan	Cumberland County 2025 Hazard Mitigation Plan
New Plan or Update	Update
Single- or Multi-Jurisdiction	Multi-jurisdiction
Date of Plan	11/13/2025
Local Point of Contact	
Title	Click or tap here to enter text.
Agency	Click or tap here to enter text.
Address	Click or tap here to enter text.
Phone Number	Click or tap here to enter text.
Email	Click or tap here to enter text.

Additional Point of Contact	
Title	Click or tap here to enter text.
Agency	Click or tap here to enter text.
Address	Click or tap here to enter text.
Phone Number	Click or tap here to enter text.
Email	Click or tap here to enter text.

Review Information	
State Review	
State Reviewer(s) and Title	Ernie Szabo, State Hazard Mitigation Planner
State Review Date	Click or tap to enter a date.
FEMA Review	
FEMA Reviewer(s) and Title	Matt McCullough, Community Planner
Date Received in FEMA Region	Click or tap to enter a date.
Plan Not Approved	Click or tap to enter a date.
Plan Approvable Pending Adoption	Click or tap to enter a date.
Plan Approved	Click or tap to enter a date.

Multi-Jurisdictional Summary Sheet

In the boxes for each element, mark if the element is met (Y) or not met (N).

#	Jurisdiction Name	A. Planning Process	B. Risk Assessment	C. Mitigation Strategy	D. Plan Maintenance	E. Plan Update	F. Plan Adoption	G. HHPD Requirements	H. State Requirements
1	Cumberland County								
2	Camp Hill Borough								
3	Carlisle Borough								
4	Cooke Township								
5	Dickinson Township								
6	East Pennsboro Township								
7	Hampden Township								
8	Hopewell Township								
9	Lemoyne Borough								
10	Lower Allen Township								
11	Lower Frankford Township								
12	Lower Mifflin Township								
13	Mechanicsburg Borough								
14	Middlesex Township								
15	Monroe Township								
16	Mt. Holly Springs Borough								
17	New Cumberland Borough								
18	Newburg Borough								
19	Newville Borough								

#	Jurisdiction Name	A. Planning Process	B. Risk Assessment	C. Mitigation Strategy	D. Plan Maintenance	E. Plan Update	F. Plan Adoption	G. HHPD Requirements	H. State Requirements
20	North Middleton Township								
21	North Newton Township								
22	Penn Township								
23	Shippensburg Borough								
24	Shippensburg Township								
25	Shiremanstown Borough								
26	Silver Spring Township								
27	South Middleton Township								
28	South Newton Township								
29	Southampton Township								
30	Upper Allen Township								
31	Upper Frankford Township								
32	Upper Mifflin Township								
33	West Pennsboro Township								
34	Wormleysburg Borough								

Plan Review Checklist

The Plan Review Checklist is completed by FEMA. States and local governments are encouraged, but not required, to use the PRT as a checklist to ensure all requirements have been met prior to submitting the plan for review and approval. The purpose of the checklist is to identify the location of relevant or applicable content in the plan by element/sub-element and to determine if each requirement has been “met” or “not met.” FEMA completes the “required revisions” summary at the bottom of each element to clearly explain the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is “not met.” Sub-elements in each summary should be referenced using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each element and sub-element are described in detail in Section 4: Local Plan Requirements of this guide.

Plan updates must include information from the current planning process.

If some elements of the plan do not require an update, due to minimal or no changes between updates, the plan must document the reasons for that.

Multi-jurisdictional elements must cover information unique to all participating jurisdictions.

Element A: Planning Process

Element A Requirements	Location in Plan (section and/or page number)	Met / Not Met
A1. Does the plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement 44 CFR § 201.6(c)(1))		
A1-a. Does the plan document how the plan was prepared, including the schedule or time frame and activities that made up the plan’s development, as well as who was involved?	Section 3 & Appendix C	Met
A1-b. Does the plan list the jurisdiction(s) participating in the plan that seek approval, and describe how they participated in the planning process?	Section 3, Appendix C	Met

Element A Requirements	Location in Plan (section and/or page number)	Met / Not Met
A2. Does the plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development as well as businesses, academia, and other private and non-profit interests to be involved in the planning process? (Requirement 44 CFR § 201.6(b)(2))		
A2-a. Does the plan identify all stakeholders involved or given an opportunity to be involved in the planning process, and how each stakeholder was presented with this opportunity?	Section 3.2 & Appendix C	Met
A3. Does the plan document how the public was involved in the planning process during the drafting stage and prior to plan approval? (Requirement 44 CFR § 201.6(b)(1))		
A3-a. Does the plan document how the public was given the opportunity to be involved in the planning process and how their feedback was included in the plan?	Section 3.4	Met
A4. Does the plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement 44 CFR § 201.6(b)(3))		
A4-a. Does the plan document what existing plans, studies, reports and technical information were reviewed for the development of the plan, as well as how they were incorporated into the document?	Section 2.5 & Appendix A	Met
ELEMENT A REQUIRED REVISIONS		
<p>Required Revision:</p> <p>A1-b.) Note: All communities have participated in the planning process.</p> <p>A1-b.) Question: Did any special districts participate in the planning process that will be seeking adoption of the plan? No special districts participated in the planning process.</p> <p>A3.) Note: Pg. 21 & Appendix C- 122 residents responded to the survey.</p>		

ELEMENT A REQUIRED REVISIONS**A4-a.) Question:**

Are there are any additional resources that were used to develop the risk assessment?

Data sources are within the maps of the plan**

Element B: Risk Assessment

Element B Requirements	Location in Plan (section and/or page number)	Met / Not Met
B1. Does the plan include a description of the type, location, and extent of all natural hazards that can affect the jurisdiction? Does the plan also include information on previous occurrences of hazard events and on the probability of future hazard events? (Requirement 44 CFR § 201.6(c)(2)(i))		
B1-a. Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area?	Section 4	Met
B1-b. Does the plan include information on the location of each identified hazard?	Section 4	Met
B1-c. Does the plan describe the extent for each identified hazard?	Section 4	Met
B1-d. Does the plan include the history of previous hazard events for each identified hazard?	Section 4	Met
B1-e. Does the plan include the probability of future events for each identified hazard, including the type, location and range of anticipated intensities?	Section 4	Met
B1-f. For participating jurisdictions in a multi-jurisdictional plan, does the plan describe any hazards that are unique to and/or vary from those affecting the overall planning area?	Section 4	Met
B2. Does the plan include a summary of the jurisdiction's vulnerability and the impacts on the community from the identified hazards? Does this summary also address NFIP-insured structures that have been repetitively damaged by floods? (Requirement 44 CFR § 201.6(c)(2)(ii))		
B2-a. Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards?	Section 4	Met

Element B Requirements	Location in Plan (section and/or page number)	Met / Not Met
B2-b. For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction?	Section 4	Met
B2-c. Does the plan address NFIP-insured structures within each jurisdiction that have been repetitively damaged by floods?	Pg. 75 (82), Table 4.3.3-3 & 4.3.3-4	Met

ELEMENT B REQUIRED REVISIONS

Required Revision:

B2-a.) Recommended Revision:

Appendix E - For those hazards not noted in this appendix, provide a listing of what critical facilities and community lifelines are at risk, per community.

B2-a.) Recommended Revision:

Flood- Pg. 86 (93) Table 4.3.3-8: For the next plan update, it is suggested to further identify and develop characteristics of Non-Residential Units Within Preliminary SFHA. In addition to categorizing the structures as Industrial, Commercial Agriculture, etc...; establish the use/function of each structure. Identify the population the asset serves, number of customers, areas of the community it provides a service to. Developing this information can assistance to better understand the impacts to the participating jurisdictions if these assets are negatively impacted by a flood. In addition, documented the Base Flood Elevation at each asset stie, as well as the first-floor elevation for each structure. These criteria can assist the jurisdictions to prioritize the at-risk structures, within the risk assessment. This can help to more easily identify which assets should be addressed first, as well as potential mitigation techniques for reducing their flood risk.

Note:

Goal 1, Action 12 Pg. 318 (325)

B2-a.) Recommended Revision:

Wildfire, Pg. 158 (165) Table 4.3.8-5: For the next plan update, please identify the type of structures that resides within the State Forest areas.

All recommended revisions will be included in the next five-year plan update for Cumberland County.

Element C: Mitigation Strategy

Element C Requirements	Location in Plan (section and/or page number)	Met / Not Met
C1. Does the plan document each participant's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement 44 CFR § 201.6(c)(3))		
C1-a. Does the plan describe how the existing capabilities of each participant are available to support the mitigation strategy? Does this include a discussion of the existing building codes and land use and development ordinances or regulations?	Section 5	Met
C1-b. Does the plan describe each participant's ability to expand and improve the identified capabilities to achieve mitigation?	Section 5	Met
C2. Does the plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement 44 CFR § 201.6(c)(3)(ii))		
C2-a. Does the plan contain a narrative description or a table/list of their participation activities?	Section 5, 5.2.1.2, Appendix C	Not Met
C3. Does the plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement 44 CFR § 201.6(c)(3)(i))		
C3-a. Does the plan include goals to reduce the risk from the hazards identified in the plan?	Table 6.2-1, Pg. 313 (320)	Met
C4. Does the plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement 44 CFR § 201.6(c)(3)(ii))		
C4-a. Does the plan include an analysis of a comprehensive range of actions/projects that each jurisdiction considered to reduce the impacts of hazards identified in the risk assessment?	Table 6.2.2	Not Met
C4-b. Does the plan include one or more action(s) per jurisdiction for each of the hazards as identified within the plan's risk assessment?	Table 6.2.2	Met

Element C Requirements	Location in Plan (section and/or page number)	Met / Not Met
C5. Does the plan contain an action plan that describes how the actions identified will be prioritized (including a cost-benefit review), implemented, and administered by each jurisdiction? (Requirement 44 CFR § 201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))		
C5-a. Does the plan describe the criteria used for prioritizing actions?	Section 6.4	Met
C5-b. Does the plan provide the position, office, department or agency responsible for implementing/administrating the identified mitigation actions, as well as potential funding sources and expected time frame?	Table 6.2.2	Not Met

ELEMENT C REQUIRED REVISIONS

Required Revision:

C1-b.) Recommended Revision:

For the next plan update, provide an improved assessment and options to fill knowledge, training and certification gaps. For instance, develop a new action, or edit Action 95 under Goal 3 to include the offering of training to achieve CFM status for local floodplain administrators. (Table 6.2-2 Pg. 337 (344))

Goal 3, Action 95 was edited to include the offering of training to achieve CFM status for local floodplain administrators (page 340).

C2. Note:

Goal 1, Action 39- SD/SI Training

C2-a.) Required Revision:

Please provide the following information for NFIP participating communities:

- Adoption of NFIP minimum floodplain management criteria via local regulation.
- Adoption of the latest effective Flood Insurance Rate Map (FIRM), if applicable.

Table 5.2-2 on page 289 displays the new floodplain management ordinance adoption date for each municipality.

Adoption of the latest effective flood insurance rate map (FIRM) is included on page 59 in Section 4.3.3.1 Location and Extent under the Flood and Ice Jams profile. It can also be found on page 288.

C4-a.) Required Revision:

ELEMENT C REQUIRED REVISIONS

Expand the action, or add a new action to include all structures within the SFHA, not just those under the RL and SRL designations. Goal 1, Action 8 - Pg. 316 (323)

Goal 1, Action 8 was revised to include all structures within SFHA, not just those under the RL and SRL designations (page 316).

Recommendation:

Consider new action to include floodproofing actions for non-residential structures. Reference: Table 4.3.3-8 (Pg. 86 (93)) for potential structures under this action (Non-Residential Units w/in the Preliminary SFHA).

A new action item, Action 40, was included on page 326 in Table 6.2-2 under Goal 1. This action wants to provide wet and dry floodproof technique training on non-residential structures for municipalities based on FEMA's Technical Bulletins. As well as encourage the implementation of wet and dry floodproofing techniques on non-residential structures throughout municipalities.

C5-b.) Required Revision:

Table 6.2-2, Pg. 315 (322) Please provide an expected timeframe for completion for each project.

An expected timeframe for completion was added for all actions in Table 6.2-2.

Element D: Plan Maintenance

Element D Requirements	Location in Plan (section and/or page number)	Met / Not Met
D1. Is there discussion of how each community will continue public participation in the plan maintenance process? (Requirement 44 CFR § 201.6(c)(4)(iii))		
D1-a. Does the plan describe how communities will continue to seek future public participation after the plan has been approved?	Section 7.3	Met
D2. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a five-year cycle)? (Requirement 44 CFR § 201.6(c)(4)(i))		
D2-a. Does the plan describe the process that will be followed to track the progress/status of the mitigation actions identified within the Mitigation Strategy, along with when this	Section 7.2	Met

Element D Requirements	Location in Plan (section and/or page number)	Met / Not Met
process will occur and who will be responsible for the process?		
D2-b. Does the plan describe the process that will be followed to evaluate the plan for effectiveness? This process must identify the criteria that will be used to evaluate the information in the plan, along with when this process will occur and who will be responsible.	Section 7.2	Met
D2-c. Does the plan describe the process that will be followed to update the plan, along with when this process will occur and who will be responsible for the process?	Section 7.2	Met
D3. Does the plan describe a process by which each community will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement 44 CFR § 201.6(c)(4)(ii))		
D3-a. Does the plan describe the process the community will follow to integrate the ideas, information and strategy of the mitigation plan into other planning mechanisms?	Section 5.2.5	Met
D3-b. Does the plan identify the planning mechanisms for each plan participant into which the ideas, information and strategy from the mitigation plan may be integrated?	Table 5.2-3	Met
D3-c. For multi-jurisdictional plans, does the plan describe each participant's individual process for integrating information from the mitigation strategy into their identified planning mechanisms?	Section 5.2.5	Met
ELEMENT D REQUIRED REVISIONS		
Required Revision: Click or tap here to enter text.		

Element E: Plan Update

Element E Requirements	Location in Plan (section and/or page number)	Met / Not Met
E1. Was the plan revised to reflect changes in development? (Requirement 44 CFR § 201.6(d)(3))		
E1-a. Does the plan describe the changes in development that have occurred in hazard-prone areas that have increased or decreased each community's vulnerability since the previous plan was approved?	Section 4.5.4	Met
E2. Was the plan revised to reflect changes in priorities and progress in local mitigation efforts? (Requirement 44 CFR § 201.6(d)(3))		
E2-a. Does the plan describe how it was revised due to changes in community priorities?	Section 4.2.2, Table 6.2-1	Met
E2-b. Does the plan include a status update for all mitigation actions identified in the previous mitigation plan?	Pg. 300 (307), Table 6.1-2	Met
E2-c. Does the plan describe how jurisdictions integrated the mitigation plan, when appropriate, into other planning mechanisms?	Section 5.2.5	Met
ELEMENT E REQUIRED REVISIONS		
Required Revision: E1-a.) Recommended Revision/ Question: Does the County have access or a way to request local building permit data? Cumberland County does have access to local building permit data. This information will be included in the next five-year plan update.		

Element F: Plan Adoption

Element F Requirements	Location in Plan (section and/or page number)	Met / Not Met
F1. For single-jurisdictional plans, has the governing body of the jurisdiction formally adopted the plan to be eligible for certain FEMA assistance? (Requirement 44 CFR § 201.6(c)(5))		
F1-a. Does the participant include documentation of adoption?	N/A	Choose an item.

Element F Requirements	Location in Plan (section and/or page number)	Met / Not Met
F2. For multi-jurisdictional plans, has the governing body of each jurisdiction officially adopted the plan to be eligible for certain FEMA assistance? (Requirement 44 CFR § 201.6(c)(5))		
F2-a. Did each participant adopt the plan and provide documentation of that adoption?	N/A	Choose an item.
ELEMENT F REQUIRED REVISIONS		
Required Revision: Click or tap here to enter text.		

Element G: High Hazard Potential Dams (Optional)

HHPD Requirements	Location in Plan (section and/or page number)	Met / Not Met
HHPD1. Did the plan describe the incorporation of existing plans, studies, reports and technical information for HHPDs?		
HHPD1-a. Does the plan describe how the local government worked with local dam owners and/or the state dam safety agency?	Appendix F Table 4.3.12-5, Pg 7-8	Met
HHPD1-b. Does the plan incorporate information shared by the state and/or local dam owners?	Appendix C, Appendix F	Met
HHPD2. Did the plan address HHPDs in the risk assessment?		
HHPD2-a. Does the plan describe the risks and vulnerabilities to and from HHPDs?	Appendix F	Met
HHPD2-b. Does the plan document the limitations and describe how to address deficiencies?	Appendix F, Pg. 5	Met
HHPD3. Did the plan include mitigation goals to reduce long-term vulnerabilities from HHPDs?		
HHPD3-a. Does the plan address how to reduce vulnerabilities to and from HHPDs as part of its own goals or with other long-term strategies?	Table 6.2-1	Met
HHPD3-b. Does the plan link proposed actions to reducing long-term vulnerabilities that are consistent with its goals?	Table 6.2-2	Met

HHPD Requirements	Location in Plan (section and/or page number)	Met / Not Met
HHPD4-a. Did the plan include actions that address HHPDs and prioritize mitigation actions to reduce vulnerabilities from HHPDs?		
HHPD4-a. Does the plan describe specific actions to address HHPDs?	Table 6.2-2	Not Met
HHPD4-b. Does the plan describe the criteria used to prioritize actions related to HHPDs?	Section 6.4	Met
HHPD4-c. Does the plan identify the position, office, department or agency responsible for implementing and administering the action to mitigate hazards to or from HHPDs?	Table 6.2-2	Met
HHPD Required Revisions		
<p>Required Revision:</p> <p>HHPD2-a.) Recommended Revision:</p> <p>Appendix F, Pg. 13, Table 4.3.12-8: Please provide the breakdown by type of Critical Infrastructure.</p> <p>As discussed in the October 16th meeting, it was confirmed that the current draft does provide the number and types of critical infrastructure, which were calculated by using the RAPT tool as illustrated in the screenshots shown in Appendix G.</p> <p>HHPD4-a.) Required Revision:</p> <p>Please include action types listed below.</p> <ul style="list-style-type: none"> Rehabilitating and/or removing dams. <p>A new action item, Action 104, was included on page 342 in Table 6.2-2 under Goal 4. This action seeks to continue to identify opportunities and provide technical assistance for dam structure rehabilitating and/or removal.</p>		

Element H: Additional State Requirements (Optional)

Element H Requirements	Location in Plan (section and/or page number)	Met / Not Met
This space is for the State to include additional requirements.		
Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.

Plan Assessment

These comments can be used to help guide your annual/regularly scheduled updates and the next plan update.

Element A. Planning Process

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element B. Risk Assessment

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element C. Mitigation Strategy

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element D. Plan Maintenance

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element E. Plan Update

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element G. HHPD Requirements (Optional)

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element H. Additional State Requirements (Optional)

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]