



The Recorder's Office takes cash, checks, and credit cards. Credit card payments are being processed through Value Payment Systems (VPS). There is a 2.25% convenience fee with a minimum fee of \$2.50 per transaction to the filer. (3% on business cards) Checks should be made payable to "Recorder of Deeds". **NO CASH REFUNDS.**

FEE SCHEDULE – effective November 13, 2023

prices below include a **\$15 UPI** fee if required; additional parcels are \$15 each

DEED	\$98.75	RELEASE	\$32.00
extra pages over 4	\$2.00	RELEASE OF MORTGAGE	\$72.25
extra names over 4	\$.50	each additional reference	\$2.00
Statement Of Value	\$1.00	RIGHT OF WAY	\$72.25
MORTGAGE	\$98.75	SATISFACTION PIECE	\$72.25
extra pages over 4	\$2.00	each additional reference	\$2.00
extra names over 4	\$.50	SUBORDINATION	\$32.00
CLEAN & GREEN		TERMINATION	\$32.00
*APPLICATION	\$32.00	POWER OF ATTORNEY (GENERAL)	\$17.00
*Effective 10/16/2020		POA WITH PARCEL NUMBER	\$32.00
AMENDMENT	\$32.00	REVOCAION OF GENERAL POA	\$17.00
MISCELLANEOUS INSTRUMENTS		REVOCAION OF POA WITH PARCEL	\$32.00
extra pages over 4	\$2.00	NOTARY PUBLIC	\$34.00
extra names over 4	\$.50	PLANS/HIGHWAY MAPS	
AFFIDAVIT	\$32.00	HIGHWAY MAPS (1 st Page)	\$30.50
AGREEMENT	\$32.00	extra pages, each	\$3.00
AGREEMENT OF SALE	\$72.25	SUBDIVISION PLAN	\$42.00
AMENDMENT	\$32.00	extra pages, each	\$10.00
ASSIGNMENT	\$32.00	MAPS/PLANS ATTACHED TO DOCUMENTS	
ASSIGNMENT OF MORTGAGE	\$72.25	each page	\$10.00
CERTIFICATE OF COMPLETION	\$32.00	OTHER ITEMS	
DECLARATION OF TRUST	\$32.00	CERTIFICATION	\$1.50
DECLARATION OF ACQUISITION (Deed)	\$98.75	COPIES, 8.5x11 per sheet	\$.50
LEASE	\$32.00	COPIES, 11X17, per page	\$1.00
LONG TERM LEASE (30 years)	\$72.25	CHANGE OF NAME SEARCH	\$5.00
MEMORANDUM/AGREEMENT	\$32.00	FINANCING STATEMENTS	\$115.00
MEMORANDUM/LEASE	\$32.00	COPIES BY MAIL	
MERGER	\$32.00	Up to 4 pages	\$5.00
MORTGAGE MODIFICATION	\$32.00	extra pages, each	\$.50
NOTICE	\$32.00	<i>Documents or requests received by mail with incorrect payment</i>	
OPTION	\$32.00	<i>will be returned without filing. However, any document or</i>	
ORDER	\$32.00	<i>request received by mail with an overage of \$10 or less,</i>	
PERMITS – sewage & water	\$32.00	<i>will be processed or recorded without a refund of the overage.</i>	
POSTPONEMENT	\$32.00		
PROTECTIVE COVENANT	\$32.00		

Updated 11/06/23